

Bookkeeper required

Lollipop is a dynamic and thriving charity based in York. We are currently seeking a bookkeeper to assist in the maintenance of our accounts.

Lollipop is an unincorporated Charity which offers social and emotional support to deaf children, young people and their families living in North Yorkshire. We have recently celebrated our 20th anniversary and are currently developing the access to our services as per a 3-year grant awarded by the Big Lottery Fund. Our membership presently consists of nearly 200 children and young people with varying degrees of deafness. On average we deliver between 50 activities/events per year.

The ideal candidate will have experience in bookkeeping and be proficient in the use of Excel spreadsheets, as well as the ability to work to tight deadlines.

This post entails working 3 hours per month from home on a flexible basis and attracts a bursary of £450 per annum.

If you enjoy working as part of a lively and committed team and have the skills detailed above, then we'd love to hear from you. Please send your CV and letter of application to us via e-mail at: servicemanager@lollipopyork.org.uk

Further information regarding Lollipop can be obtained via the website www.lollipopyork.org.uk